

MADISON COUNTY PERSONNEL ACTION

Department	SHERIFF'S DEPARTMENT	Employee Name	Stanford eid# (new hire)
Job Title	deputy sheriff		
Effective Date	1/18/2026		

Hire

<input checked="" type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Temporary	<input checked="" type="checkbox"/> Hourly	<input type="checkbox"/> Salaried
Position	deputy sheriff - bailiff		<input type="checkbox"/> New Position	
		<input checked="" type="checkbox"/> Or Replacement	If so, whom? Cox	
Rate of Pay	\$ \$27.24 an hour			

☒ Job references checked (if applicable)
☒ Background checked (if applicable)
☒ Driving Record checked (if applicable)

Promotion

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Jeremy Williams **Email Address** jeremy.williams@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

☐ No Email Account
☐ Only Email
☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department SHERIFF'S DEPARTMENT

Employee
Name

Brumfield (new hire)

Job Title **dispatcher**

Effective Date 2/2/2026

Hire☒ Full-time ☐ Part-time☐ Part-time☐ Temporary☒ Hourly☐ Salaried

Position dispatcher

☐ New Position

☒ Or
Replacement

If so, whom?
Stacy

Rate of Pay \$ \$22.05 an hour

☒ Job references checked (if applicable)☒ Background checked (if applicable)

☒ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$

Termination

☐ Death

☐ Dismissed☐ Resigned☐ Retired

Approval of Elected Official or Department Head

Printed Name Jeremy Williams

Email Address jeremy.williams@madison-co.com

Needed Items

☐ Desktop PC

 Printer

☐ Scanner

Email

☐ No Email Account☐ Only Email

☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ **Door Access**

User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department ROAD DEPARTMENT Employee Name Larry Thomas
Job Title Mechanic
Effective Date 2/3/2026

Hire

☐ Full-time ☐ Part-time ☒ Temporary ☐ Hourly ☐ Salaried
Position ☐ New Position
 ☐ Or
 Replacement If so, whom?
Rate of Pay \$ 15.00 hr

- ☐ Job references checked (if applicable)
- ☐ Background checked (if applicable)
- ☐ Driving Record checked (if applicable)

Promotion

From Position To Position
Rate of Pay \$ Rate of Pay \$

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Cornelius Bacon Email Address cornelius.bacon@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner
- Email
 - ☐ No Email Account
 - ☐ Only Email
 - ☐ Email and MS Office
- ☐ AS/400 Access
 - Current User to Duplicate
- ☐ Door Access
 - User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Jeffrey Hodgins
Job title Advanced Residential Appraiser Employee SS # _____
Effective Date October 1, 2025

Hire

Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☒ Salaried ☐
Position: _____ new position ☐ or replacement ☐ if so, whom? _____

Rate of Pay \$ _____

- ☐ Job references checked (if applicable)
☐ Background checked (if applicable)
☐ Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per SB2444 re 27-3-52
Rate of Pay \$ _____ Rate of Pay \$ 2,000 additional annually (AEII)

Termination

- ☐ Death
☐ Dismissed
☐ Resigned
☐ Retired
☐ Documentation Attached

Approval of Elected Official or Department Head

Printed Name Signature Date
Norman A. Cannady, Jr. Norman A. Cannady Jr. _____

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



**MISSISSIPPI STATE UNIVERSITYTM
EXTENSION**

Center for Government
& Community Development

June 30, 2025

Jeff Hodgins
127 Southwood Drive
Canton, Mississippi 39046

RE: Assessment Evaluator II (AEII) Certification Granted

Dear Jeff Hodgins

The Mississippi Education and Certification Program (MECP) Advisory Board has approved all Track II applications for advanced certification, including those applying for AEII Certification. On behalf of the Board, I have the privilege of notifying you that you were granted AEII Certification. Congratulations!

According to Section 27-3-52 of the Mississippi Code which was adopted by the Legislature in 1980, you may now qualify for a \$2,000 annual financial bonus.

When any tax assessor and/or his deputies or assistants attend and successfully complete all qualifications pursuant to the Mississippi Education and Certification Program and receive the certification level of Track II, Evaluator 1, they shall receive an additional Two Thousand Dollars (2,000.00) annually beginning the next fiscal year after completion.

... and receive the certification level of Track II, Evaluator II, they shall receive an additional Two Thousand Dollars (\$2,000.00) annually

The presentation of all Track II applications for advanced certification, including those applying for AE II Certification, will take place at the Mississippi Assessors and Collectors Fall Conference awards luncheon. The date of the fall conference, which will be held in Oxford, MS, is October 27-29, 2025. Please make plans to attend the conference so that you may be recognized at the presentation ceremony.

Please refer to The Red Book (13th Edition) for more information about the benefits associated with this advanced level of certification. The Advisory Board encourages you to continue your education by earning all levels of certification within the MECP. Should you have any questions regarding your status within the Mississippi Education and Certification Program, please feel free to contact me at (662) 325-3141 or e-mail jason.camp@msstate.edu and congratulations again on obtaining your AE II.

Sincerely,

Jason Camp, Ph.D.
Extension Specialist

Mississippi State University Extension Service

Box 9643 • Mississippi State, MS 39762-9643 • (662) 325-3141 • Fax (662) 325-8954 • gcd@ext.msstate.edu

We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Shane Pickett
Job title Advanced Mapper Employee SS # _____
Effective Date October 1, 2025

Hire

Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☒ Salaried ☐
Position: _____ new position ☐ or replacement ☐ It so, whom? _____
Rate of Pay \$ _____

☐ Job references checked (if applicable)
☐ Background checked (if applicable)
☐ Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per SB2444 re 27-3-52
Rate of Pay \$ _____ Rate of Pay \$ 2,000 additional annually (AEII)

Termination

☐ Death
☐ Dismissed
☐ Resigned
☐ Retired
☐ Documentation Attached

Approval of Elected Official or Department Head

Printed Name Norman A. Cannady, Jr. Signature  Date _____

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



**MISSISSIPPI STATE UNIVERSITY™
EXTENSION**

Center for Government
& Community Development

June 30, 2025

Shane Pickett
208 SHENANDOAH RD N
BRANDON, Mississippi 39047

RE: Assessment Evaluator II (AEII) Certification Granted

Dear Shane Pickett

The Mississippi Education and Certification Program (MECP) Advisory Board has approved all Track II applications for advanced certification, including those applying for AEII Certification. On behalf of the Board, I have the privilege of notifying you that you were granted AEII Certification. Congratulations!

According to Section 27-3-52 of the Mississippi Code which was adopted by the Legislature in 1980, you may now qualify for a \$2,000 annual financial bonus.

When any tax assessor and/or his deputies or assistants attend and successfully complete all qualifications pursuant to the Mississippi Education and Certification Program and receive the certification level of Track II, Evaluator 1, they shall receive an additional Two Thousand Dollars (2,000.00) annually beginning the next fiscal year after completion.

... and receive the certification level of Track II, Evaluator II, they shall receive an additional Two Thousand Dollars (\$2,000.00) annually

The presentation of all Track II applications for advanced certification, including those applying for AE II Certification, will take place at the Mississippi Assessors and Collectors Fall Conference awards luncheon. The date of the fall conference, which will be held in Oxford, MS, is October 27-29, 2025. Please make plans to attend the conference so that you may be recognized at the presentation ceremony.

Please refer to The Red Book (13th Edition) for more information about the benefits associated with this advanced level of certification. The Advisory Board encourages you to continue your education by earning all levels of certification within the MECP. Should you have any questions regarding your status within the Mississippi Education and Certification Program, please feel free to contact me at (662) 325-3141 or e-mail jason.camp@msstate.edu and congratulations again on obtaining your AE II.

Sincerely,

Jason Camp, Ph.D.
Extension Specialist

Mississippi State University Extension Service

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**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Courtney Spence
Job title Deputy Assessor Employee SS # _____
Effective Date October 1, 2025

Hire

Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☒ Salaried ☐

Position: _____ new position ☐
or replacement ☐ it so, whom? _____

Rate of Pay \$ _____

- ☐ Job references checked (if applicable)
☐ Background checked (if applicable)
☐ Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per SB2444 re 27-3-52
Rate of Pay \$ _____ Rate of Pay \$ 2,000 additional annually (AEI)

Termination

- ☐ Death
☐ Dismissed
☐ Resigned
☐ Retired

☐ Documentation Attached

Approval of Elected Official or Department Head

Printed Name Signature Date
Norman A. Cannady, Jr. Norman A. Cannady, Jr. _____

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



**MISSISSIPPI STATE UNIVERSITY™
EXTENSION**

Center for Government
& Community Development

June 30, 2025

Courtney Spence
4701 Lakeland Drive Apt 19F
Flowood, Mississippi 39232

RE: Assessment Evaluator I (AEI) Certification Granted

Dear Courtney Spence,

The Mississippi Education and Certification Program (MECP) Advisory Board has approved all Track II applications for advanced certification, including those applying for AEI Certification. On behalf of the Board, I have the privilege of notifying you that you were granted AEI Certification. Congratulations!

According to Section 27-3-52 of the Mississippi Code which was adopted by the Legislature in 1980, you may now qualify for a \$2,000 annual financial bonus.

When any tax assessor and/or his deputies or assistants attend and successfully complete all qualifications pursuant to the Mississippi Education and Certification Program and receive the certification level of Track II, Evaluator 1, they shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

The presentation of all Track II applications for advanced certification, including those applying for AE I Certification, will take place at the Mississippi Assessors and Collectors Fall Conference awards luncheon. The date of the fall conference, which will be held in Oxford, MS, is October 27-29, 2025. Please make plans to attend the conference so that you may be recognized at the presentation ceremony.

Please refer to The Red Book (13th Edition) for more information about the benefits associated with this advanced level of certification. The Advisory Board encourages you to continue your education by earning all levels of certification within the MECP. Should you have any questions regarding your status within the Mississippi Education and Certification Program, please feel free to contact me at (662) 325-3141 or e-mail jason.camp@msstate.edu and congratulations again on obtaining your AE I.

Sincerely,

Jason Camp, Ph.D.
Extension Specialist

Mississippi State University Extension Service

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